

Marlborough Stadium Trust: Privacy Policy

This Privacy Statement describes how the Marlborough Stadium Trust (MST) deals with your personal information. We value your privacy and are committed to protecting your personal information. This policy outlines how we collect, use, and safeguard the personal information you provide us. MST has an appointed Privacy Officer who oversees this process and manages any potential breach.

INFORMATION WE COLLECT

We may collect the following types of personal information from you or that of your dependent:

- Name
- Age
- Address
- Emergency contact (when necessary for use of services)
- Employer details (if volunteered and relevant for membership discounts, partnerships or affiliation considerations)
- Facility usage and location data
- Photo ID (where necessary for membership and use of services)
- Bank details: (when necessary for payment processing)
- Medical conditions (if voluntarily provided for health and safety purposes)
- Health or disability (if voluntarily provided for health and safety purposes)
- Behavioural concerns: (if voluntarily provided or required to ensure a safe and inclusive environment for all our users)
- Race or ethnic background: (if volunteered for diversity and inclusivity monitoring and subject to applicable laws).
- Gender Identity: (if volunteered and subject to applicable laws)
- Information from incident or compliant reporting: used solely for the purpose of investigating and addressing what has been reported. We may share this information with appropriate authorities, if required by law and take necessary action to prevent future incidents and/or complaints.

HOW WE USE YOUR INFORMATION

We use the collected information for the following purposes:

- Health and safety considerations during facility use and /or services.
- Complying with legal obligations.
- Providing services and benefits to any products and services you request or sign up for.
- User administration and communication including surveys, marketing, advertising or responding to any of your enquiries.

DATA SHARING

We do not share your personal information with third parties without your explicit consent, except in the cases where sharing is necessary to fulfil our services or when required by law.

DATA SECURITY

We take data security seriously. We implement reasonable administrative, technical and physical measures to protect your personal information from unauthorised access, disclosure, alteration or destruction.

PRIVACY BREACH COMPLAINT and NOTIFICATION

We are committed to protecting the privacy of our users personal information. In the unfortunate event of a privacy breach that may compromise your personal data, we have established a process to promptly address and communicate such instances.

1. Breach Identification

If we become aware of a breach in privacy that could result in unauthorised access, disclosure, or loss of your personal information, we will take immediate steps to identify and assess the breach. The breach will be recorded in our Go No Go operating system which will alert MST Privacy Officer to investigate and manage the breach.

2. Notification

If a breach is identified, we will promptly notify those affected in accordance with the Privacy Act 2020. We will use all reasonable efforts to communicate breach notifications through appropriate channels, such as phone, text, email or website announcements. If necessary, we may also work with the Office of the Privacy Commissioner and police.

3. Data Breach Response

In the event of a privacy breach, we will take immediate steps to:

- Secure our systems and prevent further unauthorised access
- Notify affected parties and investigate the cause and extent of the breach
- Notify and collaborate with relevant authorities, if required
- Implement measures to prevent further breaches

YOUR RIGHTS

You have the right to:

- Access your personal information and request a copy of it.
- Correct any inaccuracies in your information (subject to investigation)
- Withdraw consent for processing (subject to legal limitations)
- Request deletion of your information (subject to legal obligations)
- Object to or request restriction to the processing of your information
- Lodge a complaint should you believe your privacy has been breached.

If we cannot adequately address your privacy concerns, you have the right to complain to the Office of the Privacy Commissioner. For more information on privacy, please see the Privacy Commissioner's website <http://www.privacy.org.nz/>

COOKIES and TRACKING TECHNOLOGY

We may use cookies or similar technologies for our digital media and online bookings to enhance your experience and gather usage statistics. You can manage your cookie preferences through your browser settings.

LEGAL BASIS

Our processing of personal information is based on consent, contract fulfilment, legal requirements and legitimate interests.

CONTACT US

If you have any questions, concerns or requests related to your personal information, please contact us at:

Email: Operations@stadium2000.co.nz

Address: **Privacy Officer**
Stadium 2000
14 Kinross Street
Blenheim 7201

POLICY UPDATES

We may update this Privacy Policy from time to time to reflect changes in our practices. We will notify you of any significant updates through email or prominent notices on our website.

By becoming a member or using our services, you agree to the terms outlined in this Privacy Policy. Please review this policy regularly to stay informed about our data practices.

References:

<https://www.legislation.govt.nz/act/public/2020/0031/latest/LMS23342.html>

<https://www.privacy.org.nz/>

<https://legalvision.co.nz/data-privacy-it/privacy-officer-nz-business/>

Reviewed August 2023